ODL Annual Report - Fiscal Year: 2007

☐ Finalized ☐ Approved

Library: **HARRAH PUBLIC LIBRARY**

Library Data and Demographics   ☑ Section Finalized   Estimated Data? NO

Name:	HARRAH PUBLIC LIBRARY
County:	OKLAHOMA Type: BR

Mail Address:	P.O. Box 893
Street Address:	1930 N CHURCH AVE
City:	HARRAH Zip: 73045-9085 73045-9085
	(Street) (Mail)
Phone:	405-454-2001 Fax: 405-454-0322
Toll Free - 800#:	
Director's Email:	harrah@metrolibrary.org
Library's Web Page:	www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	4,250	1,675	5,925
County:	514,361	176,905	691,266

County Service Area: 718 Square Miles   Do you serve all in county w/o charge? YES

If NO, Describe:

Director/Librarian:	Jo Nita White, Ext. Assistant
Person Completing:	Stuart Williamson, Researcher

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE	2.28	MLS FTE	0	Librarian FTE:	2	Other FTE:	0.28

Library Data and Demographics(2)

Square Footage For Library: 2100   Do you have meeting rooms?   NO

Housed in a building owned or maintained by local government or the system?:   Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?   N

Total amount spent of building maintenance and/or rent: $7,066.00

Building maintenance and/or rent paid by: SYSTEM

   -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: USH-5 Earnest Istook

Oklahoma House District: H-96 Lance Cargill

Oklahoma Senate District: S-17 Charles Laster

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	11,279	10,602	2,978	3,319
Juvenile:	6,823	6,345	835	1,369
Total Bound:	**18,102**	**16,947**	**3,813**	**4,688**
Unbound				
Current Serial Subscriptions (Non Electronic)	47.00	47.00	4.00	4.00
Total Printed Materials:	**18,149.00**	**16,994**	**3,817**	**4,692**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	902.00	902.00	163.00	246.00
Video Materials:	187.00	147.00	63.00	23.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	61.00	61.00	27.00	27.00
Total Electronic Materials:	**61.00**	**61**	**27**	**27**

Database Detail:	
- Paid by your Library	61
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

	Main/HQ		
Hours open per week:	47.00	Total Annual Hours:	2,444.00
Hours after 5pm M-F:	4.00		
Hours Sat, Sun:	8.00		
Days Closed for Holidays:	10.00		

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:30am	12:30pm	1:00pm	6:00pm		
Tues:	9:30am	12:30pm	1:00pm	6:00pm		
Wed:	9:30am	12:30pm	1:00pm	6:00pm		
Thurs:	9:30am	12:30pm	1:00pm	6:00pm		
Fri:	9:00am	12:30pm	1:00pm	5:00pm		
Sat:	9:00am	12:30pm	1:00pm	5:00pm		

Total Regular Hours Per Week   47.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Reference/Circulation

☑ Section Finalized   Estimated Data?   NO

Annual Circulation Transactions

Adult   Juvenile: **Total:**

39,291   16,363   55,654

Annual Circulation Transactions Per Capita: 9.39

Borrowers

☑ Section Finalized   Estimated Data?   NO

Number Of Registered Borrowers

Adult: Juvenile: **Total:**

2,093   1,557   3,650

Number of Family Cards: 0

Re-Register?   YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☑ Section Finalized   Estimated Data? NO

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	10	893
Other programs for children 7/06 - 6/07		2	66
Programs given for adults 7/06 - 6/07		2	75
Summer Teens 6/06 - 8/06	Note: Last Years Program	1	100
Programs given for teens 7/06 - 6/07		1	25
Total Programs:		**16**	**1159**
Program Attendance Per Capita:			0.20

Continuing Education/Internet Use   ☑ Section Finalized   Estimated Data? | NO |

Continuing Education

# of Staff	# of Board	Total CEs
2	0	8

Electronic Service and Internet Use

Does your library provide electronic services? | YES |
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access? | YES |

Number of users annually | 5849 |

Number of Headquarter/Main Internet Stations?   Total

Public | 4 | Staff: | 2 | Shared | 0 | | 6 |

Internet access is via: | DEDICATED |
Internet have WIFI?: | YES |
Type of connection: | T1 |
Does your library use an internet filter | Y |
- If yes, which filter: | |

Does your have a web page? | |
- Update When? | |
- Which Software? | |
- Hosted Where? | |

Salaries and Benefits

☑ Section Finalized   Estimated Data? NO

Salaries

Beginning Librarian's Annual Salary:	$27,206
Director's Current Annual Salary:	$31,013
Director's Hours Per Week:	40
Salary @ On 5.15 per hour:	$10,712

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$0	Department Head	$0
Information Technology Director:	$0	Selector:	$0

Board/Staff Data

☑ Section Finalized

Months The Board Meets

☑ Jan ☑ Feb ☑ Mar ☑ Apr ☑ May ☑ Jun

☑ Jul ☑ Aug ☑ Sep ☑ Oct ☑ Nov ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	4

Equipment

☑ Section Finalized

Photocopier?   YES   Automated Circulation System?   YES

Microfilm/Fiche Reader/Printer?   NO   Which automation system?   Other

Microcomputers?   YES   Windows Based?   YES

Number of microcomputers:

Public: 5

Staff: 2   Automated Public Access Catalog?   YES

Shared: 0   Number of OPACs only: 1

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?   NO   Local Literacy Program?   NO

Friends
Contact
Name and
Address

Literacy Contact
Name _Phone

Written statement of purpose?   YES |2007| Year last reviewed